

Faculty Advisory Committee Meeting
March 20, 2017
2:00 p.m.

Minutes

Members Present: Janet Haley, Lisa Lapeyrouse, Laura Friesen, Pamela Ross

Outreach Staff Present: Gary Ashley, and Annette Patterson.

INTRODUCTIONS:

Everyone introduced themselves to the Pamela Ross and the committee.

SCHOLARSHIP PROCESS

Annette Patterson discussed the timeline for choosing the Freeman and Saab scholarship recipients. Applicants are currently available to review on the scholarship site which is accessed via SIS. Annette accessed the site and recommended committee members use Firefox as the internet browser tool because the Chrome and internet explorer browsers sometimes will block access to documents. Members were asked to review all applicants in SIS Scholarship Committee site and to choose one final recipient and two alternates for each scholarship. The committee will meet again in a month which is prior to the selection deadline of April 19th. Committee members should all have access to view applicants, however if there are any additional problems or concerns, please do not hesitate to contact Annette in Outreach. The next committee meeting will be used to review chosen applicants and make a final selection for each scholarship.

CE GRANT PROCESS UPDATE:

Staff indicated they would follow up with Seyed Mehdian for the draft rubric that was created to check for any updates/corrections. The rubric will be considered as a tool for scoring grant applications with 10 being the highest ranking. The plan is to finalize and promote the process in Fall semester in order to utilize the new process for the Winter 2018 application process. Discussion ensued regarding the importance of using the Civic Engagement indicator for tracking purposes and should continue to be used for those applying for grant funds.

T & P PROCESS UPDATE:

Lisa Lapeyrouse indicated she will follow up and request this information from Tracy Wacker who may have this information. Lisa indicated she will talk to Tracy about convocation. It is important to determine what civic engagement faculty are doing and speak to the Deans within the departments. Discussion ensued regarding what community engagement is and what it means to the University.

Adjournment: There being no further business, the meeting adjourned at 3:00 p.m.