



**Flint Campus Holiday, Season Day and Special Observances at the Flint Campus**

<http://umflint.edu/hr/Holidays.htm>

**Abuse Hurts**

<http://hr.umich.edu/stopabuse/>

**Benefits** – Information pertaining to Health Benefits and access to Forms

<http://benefits.umich.edu/>

**Chancellor’s website** – Strategic Plan

<http://www.umflint.edu/chancellor/Documents/StratPlan2011-2016.pdf>

**Compliance Resource Center** – Provides a comprehensive overview of the full range of legislative and regulatory compliance obligations that impact activities across the institution.

<http://www.compliance.umich.edu/>

**Conducting a Successful Interview Process** - Information on techniques and training to conduct a successful interview.

<http://hr.umich.edu/empserv/erecruit/department/referencedocuments/Conducting%20a%20Successful%20Interview%20Process.pdf>

**Conflict of Interest/Conflict of Commitment** - Faculty/Staff Disclosure Tutorial and Form

[http://www.umflint.edu/hr/COI-COC\\_Policy.htm](http://www.umflint.edu/hr/COI-COC_Policy.htm)

**Dependent Child Tuition** – Program allows dependent children of UM-Flint regular Faculty and Staff members the potential for a scholarship towards the cost of UM-Flint tuition.

[http://www.umflint.edu/hr/Employee\\_Benefits.htm](http://www.umflint.edu/hr/Employee_Benefits.htm)

**Diversity Recruitment for Staff** - Tools and Resources to build awareness and knowledge on how to add diversity to your team.

<http://hr.umich.edu/empserv/diversity/>

**Early Childhood Development Center**

<http://www.umflint.edu/ecdc/>

**Educational Opportunities** – The University’s commitment to your success, it’s a place where you can choose from more than one hundred programs and courses designed to teach you new skills to help advance your career.

<http://www.hrd.umich.edu/>



**Emergency Notification System** – In the event of an emergency on campus, this website will contain detailed information for you.

<http://www.umflint.edu/emergency>

**Environmental Health & Safety** – Programs and guidelines established for the UM-Flint campus as well as general safety awareness information for University employees and the surrounding community.

<http://www.umflint.edu/ehs/>

**Faculty Handbook** - The online Handbook provides direct access to a wide variety of resources through hyperlinks and is the most up-to-date information

<http://www.provost.umich.edu/faculty/handbook/>

**Faculty and Staff Assistance Program** - A Confidential and Professional Resource for dealing with personal or work-related issues

<http://www.umich.edu/~fasap/>

**Grief & Loss: Guidelines for Managers and Supervisors** - Guidelines that will help assist employees impacted by personal and/or job loss, accident, or serious lengthy illness.

<http://www.umich.edu/~fasap/grief/managers.html>

**Human Capital Report** – Part of an overall business intelligence strategy that will integrate human resource and financial data from across the organization to provide even more rigorous data for future editions of this report.

<http://www.hr.umich.edu/humancapital/>

**Information Technology Services** – Provides the UM-Flint community with a wide range of computing, data networking, classroom technology, multimedia, and web services.

<http://www.umflint.edu/its/>

**Institutional Equity** – Information on Diversity, EEO, Affirmative Action and ADA.

<http://www.umflint.edu/hr/Institutional%20Equity.htm>

**Leave of Absence Toolkit** – Provide information and resources designed to help staff and supervisors with the Leave of Absence Process.

<http://hr.umich.edu/loatoolkit/>

**Leadership Programs** – **EXCEL** is for staff or faculty who would like to experience further success at UM-Flint by developing his or her individual skills in a deliberate and strategic manner. **LEAD** is for experienced middle managers or emerging leaders to provide development opportunities to better prepare them for potential increased leadership roles.

<http://hrd.umich.edu/EXCEL/>

<http://hrd.umich.edu/LEAD/>



**Michigan Healthy Community** - Program that promotes the health and well-being of the University of Michigan community.

[www.mhealthy.umich.edu](http://www.mhealthy.umich.edu)

**Name Tag Request** - Name tags are worn by units of the university to enhance the level of communication between faculty/staff and students.

<http://www.umflint.edu/hr/nametag.htm>

**Onboarding New and Transferred Employees** – Provides a comprehensive list of actions required for the onboarding of new and transfer employees.

[http://umflint.edu/hr/Documents/New\\_Employee\\_Onboarding\\_Checklist.doc](http://umflint.edu/hr/Documents/New_Employee_Onboarding_Checklist.doc)

**Organizational Competencies and Performance Management- Performance Management** – Discover techniques that can enhance professional growth and development at the individual and unit levels, as well as promote best practices and build capabilities organization-wide.

<http://hrd.umich.edu/performancemanagement/>

**Payroll Cutoffs/Deadlines** - Bi-weekly/Monthly Pay dates

<http://www.finops.umich.edu/payroll/forms/cutoffsdeadlines>

**Personnel Paperwork Retention Information** – Guide to department responsibilities and regulations when storing specific paperwork.

<http://www.umflint.edu/hr/Documents/Personnelrecords.pdf>

**Policies & Procedures (Standard Practice Guide)** – University policies and procedures pertaining to the operating policies and practices of the various departments, facilities, and services that are available.

[http://www.umflint.edu/hr/Policies\\_&\\_Procedures.htm](http://www.umflint.edu/hr/Policies_&_Procedures.htm)

### **Posting a Regular Staff or Faculty position**

#### **Faculty Posting-to-Hire Process**

<http://www.umflint.edu/hr/Documents/Revised%20Faculty%20Posting%20to%20Hire%20Process%20eRecruit%202011.pdf>

#### **Staff Posting-to-Hire Process**

<http://www.umflint.edu/hr/Documents/Revised%20Staff%20Posting%20to%20Hire%20Process%20eRecruit%202011.pdf>

#### **Posting a Temporary (Student or Non-Student) position –**

<http://www.umflint.edu/hr/student-non-student-employment.htm>



**Public Safety** – Information pertaining to security, personal safety and support services available on campus.

<http://www.umflint.edu/safety>

**Recreational Services** – Offers a variety of services for your fitness needs.

<http://www.umflint.edu/reccenter>

**Retention Tool Kit** – Provides a web-based framework designed to help managers and supervisors keep valued staff members engaged and committed to continuing their careers at the University of Michigan.

<http://hr.umich.edu/retention/>

**Staff Handbook** - The online handbook provides direct access to a wide variety of resources through hyperlinks and is the most up-to-date information.

<http://www.hr.umich.edu/staffhandbook/>

**Staff Member Evaluation** - Performance evaluation form for staff to be filled out yearly.

[http://umflint.edu/hr/Documents/Perf\\_eval.doc](http://umflint.edu/hr/Documents/Perf_eval.doc)

**UM-Flint Human Resources** – Resources and information such as applying for open positions, employee benefits and university policies.

<http://www.umflint.edu/hr/>

**UM-Flint Local News** – Contains information on current news related to UM-Flint.

<http://www.umflint.edu/>

**UM-Flint Organizational Chart**

<http://spg.umich.edu/pdf/950000.pdf>

**UM Success at Work Resource Guide** - Assisting university employees with changes in ability to work.

<http://hr.umich.edu/mhealthy/programs/occupational/ohs/library/pdf/saw.pdf>

**Wolverine Access** – Access to Time Reporting, Personal Information, Payroll and Compensation

<http://wolverineaccess.umich.edu/>

**Work Connections** - The University's integrated disability management program provides injury and illness support services for faculty and staff for occupational and non-occupational incidents.

<http://www.workconnections.umich.edu>